

# ***Peter Brown***

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January 10, 2000

To Whom It May Concern:

I am writing in response to your ad in yesterday's Philadelphia Inquirer for an editorial assistant. I have checked out your website.

I worked in the editorial department of the Philadelphia newspaper "The Welcomat" (now "Philadelphia Weekly") for several years in many capacities including copyediting, production, proofreading, typesetting and editing in addition to writing a regular column on popular music.

The "Welcomat" was a much different paper than the "Weekly" is now covering a more diverse assortment of issues and topics from all kinds of writers. Virtually all editorial copy passed through my hands.

Since leaving the paper, I have had many freelance and temp editing or proofreading positions for various companies from advertising to medical and financial institutions, including proofreading Vanguard Financial's website.

I am an avid internet user and have contributed articles to many websites.

I greatly enjoy this kind of work and was known at the Welcomat as having "an eye for detail."

A plain text version of my resume is below.

Thank you for your consideration. I look forward to your response.

Sincerely,

***Peter Brown***

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*Philadelphia, PA 19147-4509*  
*(215) 334-0431*

**Professional Experience:** Proofreader, *Like A Bullet of Light –A Guide to Bob Dylan and Film*, by C.P. Lee, (to be published in 2000) Helter Skelter Publishing, London.

Proofreader, *Philadelphia Forum*, June 1996 to January 1997.  
Associate Editor, *The Welcomat*, Philadelphia, PA. June 1994 to October 1994.

Music Editor, *The Welcomat*, August 1993 to June 1994.  
Copy Editor, *The Welcomat*, January 1989 to October, 1994.

**Columnist:** *The Welcomat*, 1983 to October 1994.  
*Big Shout Magazine*, 1990 to 1992.  
*East Coast Rocker*, (now the *Aquarian Weekly*), February 1988 to November 1989.

**Contributor:** *All Music Guide*  
*Western Daily Press*, England  
*Bob Dylan.com* (<http://bobdylan.com>)  
*The Band* (<http://theband.hiof.no>)  
*Lynx: Poetry from Bath* (<http://www.bath.ac.uk/~exxdgdc/lynx.html>)  
*The Philadelphia Inquirer*  
*Fine Times Magazine*  
*ElectriCity*  
*WXPN Radioguide*  
*Philadelphia Drummer*  
*Sing Out! Magazine*

**Related Experience:** Production Manager: *The Welcomat*, November 1991 to July 1993.  
Faculty Member: Philadelphia Music Foundation Seminar IV, 1991.

Disc Jockey/Programmer: WXPN-FM, Philadelphia, PA (1976 to 1980).

WFMU, East Orange, NJ (1967).

Inventory Control & Sales: Third Street Jazz & Rock, Philadelphia, PA (1981 to 1982).

Manager of Record Department: Sam Goody, Inc., Philadelphia, PA (1973 to 1975).